



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		DAV COLLEGE FOR WOMEN FERROZEPUR CANTT
Name of the head of the Institution		Dr Seema Arora
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01632244509
Mobile no.		9501031540
Registered Email		womendavfzr@gmail.com
Alternate Email		anupma2512@yahoo.co.in
Address		Railway Road, Ferozepur Cantt
City/Town		Ferozepur
State/UT		Punjab
Pincode		152001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Anupma
Phone no/Alternate Phone no.	01632244509
Mobile no.	9888260369
Registered Email	womendavfzr@gmail.com
Alternate Email	anupma2512@yahoo.co.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://davwfzr.org/download/16905231181ihY57ryE2qoYRZ5DqFx.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://davwfzr.org/download/1685599865CROFhIJeDcD0IzY0sjOp.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	82.05	2005	28-Feb-2005	27-Feb-2010
2	B++	2.83	2016	02-Dec-2016	01-Dec-2021

6. Date of Establishment of IQAC	28-Jul-2011
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic Calendar Formulation	11-Jul-2017 365	7

Academic and Administrative work distribution	11-Jul-2017 365	12
Conduction of regular IQAC meetings	11-Jul-2017 4	7

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DAV College for Women, Ferozepur Cantt	ICSSR Sponsored 2 day seminar	ICSSR	2018 45	36000
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

0

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC formulated various committees at the start of the session for efficient execution of the actions taken by IQAC

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic Calendar Formulation	List of all college activities including Academic activities
Subscription of Journals and addition of books in library	Required books were purchased and journals were subscribed
Conduct meetings with various committees as mentioned in College Prospectus	Effective and Efficient implementation of decisions taken by committee members
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	30-Sep-2016
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution strives for effective teaching through conventional as well as modern pedagogy. Curriculum framework is provided by the affiliated university and institution has only to implement the given syllabi and modules, institution has no way autonomy to frame the syllabi and academic calendar provided by the university and the college is to adhere by it. At the time of admission students are given proper counselling to choose stream and select options as per their brilliance. Further they are apprised of the latest trend in the market at the same time and skilled add on courses are offered at very nominal fee. The teachers try to complete the syllabus well in time and take extra classes. The students who are unable to cope up due to different reasons are given extra guidance to boost their performance and to cover the syllabi. Methods of teaching include PPTs, audio-visual aids, film screenings, educational trips etc. The students are given projects and assignments in addition to the class test and surprise test which help them to channelize their creativity and understanding of relevant topic.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	56	59

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
1) Regular feedback is collected from students regarding teaching pedagogy of staff and their suggestions discussed in staff council. 2) After deliberating on pros and cons their suggestions are implemented in phased manner. This is performed by IQAC efficiently. 3) Subject wise results are analyzed to understand performance of students and look into detail the shortcomings of

students, extra classes are devoted for slow learners. 4) Time to time parents are informed about the report card through letters and messages. 5) For giving a safe and secure stay in the college, camera surveillance is there. Students feel secure and it helps in smooth and disciplined functioning of college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA I	Nil	234	234
BA	BA II	Nil	207	207
BA	BA III	Nil	276	276
BCA	BCA I	40	27	27
BCA	BCA II	40	28	28
BCA	BCA III	40	31	31
BCom	BCom I	75	55	55
BCom	BCom II	70	53	53
BCom	BCom III	70	50	50
PGDCA	Nil	20	12	12

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	961	66	9	Nil	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
9	5	6	3	3	6
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

- 1) Orientation: New students are briefed on matters pertaining to their programs/ courses/ fee/ accommodation and rules, regulations of the college. They are also advised on personal safety and security. 2) Counselling: Counselling cell of the college do regular counselling regarding careers and choice off subjects during admissions. 3) Extra Mural Guidance: Youth festival, Talent hunt, Freshers Party and Farewell are regular features of the campus. 4) Professional Guidance: Placement cell organize communication workshop for

personality development of students. Industrial visit for practical knowledge is carried out by teachers for holistic development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1027	39	1 : 26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	9	14	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	NIL	Nil	Nil	Nil

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Comprehensive evaluation is done with the help of assignments, presentations, regular tests, projects, seminars and Quiz. Test is regular feature of classes. Time management technique for exams is taught to students. Remedial classes for slow learners are being held. Special classes for scholar students are taken by teachers for their future development. Guest lectures by experts is a regular feature to enhance the knowledge of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic term I(a): 22-07-2017 to 29-09-2017 (Teaching Days) 30-09-2017 to 09-10-2017 (Autumn Break) Academic term I(b): 10-10-2017 to 01-12-2017 (Teaching Days) Academic term II(a): 08-01-2018 to 10-05-2018 (Teaching Days) 11-05-2018 to 01-06-2018 (End Semester Examination Days) Summer Vacations: 02-06-2018 to 08-07-2018

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[NIL](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	BA I	202	121	59.90
BA	BA	BA II	200	153	76.5
BA	BA	BA III	266	198	74.436
BCA	BCA	BCA I	26	25	96.154
BCA	BCA	BCA II	24	20	83.33
BCA	BCA	BCA III	31	18	58.065
Bcom	BCom	BCom I	51	46	90.196
BCom	BCom	BCom II	52	44	84.615
BCom	BCom	BCom III	50	47	94
PGDCA	PGDCA	Computers	10	10	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	NIL	Nill	Nill
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Vishav Punjabi Vikas Conference Punjabian wich Naitikta te Punjabi Bhasha da Bhavikh	Punjabi	10/02/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nill	Nill	Nill	Nill
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsered By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
NIL	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Punjabi (Dr Amritpal Kaur)	3	Nil
National	Commerce (Mrs. Balween Kaur)	2	Nil
National	Commerce (Mrs. Meenakshi Mittal)	3	Nil
International	Mathematics (Dr. Anupma)	4	5
International	Commerce (Mrs Meenakshi Mittal)	1	Nil
International	Computer Applications (Mrs Jagdish Kaur)	4	2
International	Computer Applications (Dr. Vinod Kumar)	3	3
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Conference Proceedings of Library Sciences (Ms. Dolly Sharma)	1
Chapter in Edited Book of Commerce Dept. (Mrs Meenakshi Mittal)	1
Book of Psychology Dept. (Dr. Aradhana Bahri)	1
Conference Papers of Psychology Dept. (Dr. Aradhana Bahri)	2
Conference Paper of Computers Dept. (Mrs Jagdish Kaur)	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Optical Soliton Perturbation with Radhakrishnan-Kundu-Lakshmanan equation by Lie Group Analysis	Anupma Bansal, A. Biswas et al	Optik	2018	8	DAV College for Women	5
Lie Symmetry analysis for cubic-quartic nonlinear Schrodinger equation	Anupma Bansal, A. Biswas et al	Optik	2018	1	DAV College for Women	0
Optical Solitons and group invariant solutions to Lakshmanan-Porsezian-daniel model in optical fibers and PCF	Anupma Bansal, A. Biswas et al	Optik	2018	12	DAV College for Women	7
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Optical Soliton Perturbation with Radhakrishnan-Kundu-Lakshmanan equation by Lie Group	Anupma Bansal, A. Biswas et al	Optik	2018	5	5	DAV College for Women

Analysis						
Optical Solitons and group invariant solutions to Lakshmanan-Porsezian-daniel model in optical fibers and PCF	Anupma Bansal, A. Biswas et al	Optik	2018	7	7	DAV College for Women

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	3	Nil	Nil
Presented papers	3	13	Nil	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Seminar on 28-07-2017	NCC	2	50
Voter Awareness Camp on 29-11-2017	NSS	4	120

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Judgement (Dr. Amritpal Kaur)	Award of Honour	Dhian da satkar welfare society	200
Teej Function (Dr. Meenakshi Mittal)	Maan Ferozepur da Dr. Anil Bhargava Memorial Award	District Administration, Ferozepur	500

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities

	NIL	Nil	Nil	Nil
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	NIL	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	NIL	Nil	Nil	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	NIL	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Nil
Classrooms with LCD facilities	Nil
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased	Existing

during the year (rs. in lakhs)

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Campus Analyzer	Partially	2.01	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14670	197900	43	5445	14713	203345
Journals	13	0	0	0	13	0
Digital Database	1	0	0	0	1	0
CD & Video	8	0	0	0	8	0
Weeding (hard & soft)	31	2826	34	3704	65	6530
Others (specify)	34	41213	0	0	34	41213

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	Null	Null

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	70	3	512	0	3	1	0	0	0
Added	10	0	0	0	0	0	0	0	0
Total	80	3	512	0	3	1	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and
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	recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	20000	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

NIL
https://www.davwfzr.org/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Concession	569	3888634
Financial Support from Other Sources			
a) National	Post Matric Scholarship	283	6148076
b) International	NIL	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga Day	21/06/2018	22	DAV College for Women
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	12	BA	Punjabi	DAV College, Fzr	MA (Punjabi)
2017	3	BA	Computers	DAV College, Fzr	PGDCA
2017	6	BCom	Commerce	Dev Samaj College, Fzr	MCom
2017	9	BCom	Commerce	RSD College	MCom
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Teej Festival	Institutional	400
Talent Hunt	Institutional	300
Holi Celebration	Institutional	200
Lohri Celebration	Institutional	200
Teachers Day	Institutional	150
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2017	3rd in Mimicry	National	Nil	1	Nil	Nil
2017	3rd in Rangoli	National	Nil	1	Nil	Nil
2017	3rd in Mitti de Khidaune	National	Nil	1	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1) On date 28-07-2017, seminar was organized by NSS unit. The seminar was presented by Colonel SM Singh Chahal. He told the role of NSS units to the students. He explained the importance of NSS in the society. 2) On 29th Nov 2017, registration for new Voter camp was organized. It was an awareness camp that new generation after being 18 get register as new voters so that they can use the right to vote. National Quiz Competition was also organized on this day. 3) On 22-01-2018, seminar was organized on the topic of Morality and Society by Punjabi people welfare organization, Canada. The seminar was led by Chairman Ajaib Singh Chatha and Coordinator Arvind Singh Dhillon of Punjabi Peoples Welfare Society, Canada. 4) Three Day Technical Fair was held on 21-01-2018 to 23-01-2018 on the topic of Digital India-Online Fund transfer from bank to bank and from E-wallets by department of Computer Science. 5) Two days National Seminar was organized on the theme of Future of Academic Libraries. It was funded by ICSSR and session was chaired by Dr. Chopra (Former Librarian, GNDU Amritsar).

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) 1. Under the able guidance of IQAC, the administrative work of the college is distributed by articulating various committees at the start of academic session, in order for smooth, well-organized and prompt conduct. 2) The conveners of these committees organize regular meetings with committee members so as to mark out plans in line with the directions of IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Curriculum Development</p>	<p>1) 1. Curriculum development is the sole authority of affiliating university. However, the institution takes part in the curriculum development process through mechanism prescribed by the university. 2) 2. Feedback from the teachers and students is collected and their suggestions and changes are incorporated in the institution. The institution also conveys these suggestions to the university through various procedures for further improvement in the curriculum.</p>
<p>Teaching and Learning</p>	<p>1) Extensive use of ICT. 2) Before the commencement of each semester teachers design a course, plan which is conveyed to the students on the start of Academic year. 3) Class test and unit exams are conducted to evaluate the performance of students. Assignments and projects are given to students to make their learning process interesting. Seminars are conducted in college campus for the students to intimate them about the latest research of the discipline. 4) Innovative teaching methods like quiz, debate, presentation help instil confidence among students. 5) Peer teaching to enhance the self-confidence of students.</p>
<p>Examination and Evaluation</p>	<p>1) The evaluation reforms of the university are strictly followed. The whole examination process is conducted diligently by faculty members and administration. In addition to these steps institution implements the self-initiated reforms as well. Special attention is paid to the student feedback proforma to improve the system. University is the sole authority for implementation of reforms in examination and evaluation but faculty members actively campaign for reforms. Even then for bringing about a positive change in the evaluation practices, the institution adopts both formative and summative methods of evaluation. Formative approach to evaluation includes measuring the</p>

student's achievement through tests, group discussions, seminars. 2) The summative evaluation is done during terminal tests. Even if some students don't perform well or clear the eligibility condition, then extra chance is given to the student for her evaluation. Faculty members follow the formative approach to measure student's achievements performance through i. Group discussions ii. Class test iii. Verbal test iv. Assignments

Research and Development

1) The college management permits teaching staff to pursue PhD degree from any recognized university. 2) Various departments of the college also organize state level ICSSR sponsored and university sponsored seminars to create curiosity among the students as well as to get a chance to interact with the distinguished persons of the related area. 3) ICT and library facility is available to all the students of the college. College is a member of OPAC to consult various journals and research studies. To create the zeal among the students and teachers, college has procured latest equipments, updated the library and subscribed the research journals. 4) Seminars and workshops are regular feature of the college so that students to adhere themselves abreast with the latest information of their discipline.

Library, ICT and Physical Infrastructure / Instrumentation

The college has a centralized library. Catalogues from different publishers are collected and the books are ordered from time to time to enrich the library with latest learning material. In this context teachers motivate students regularly to use the college library. The scholars club and IQAC provide academic mentoring and support to students in order to facilitate them in giving better performance in exam. 1) Computerized library with OPAC and inflibnet facility. 2) Fully computerized administrative Block. 3) Three ICT classrooms where the provisions of OHP,s Multimedia learning and internet access is provided. 4) College campus is fully Wi-Fi connected. 5) College has installed smart Boards in the Computer Labs. 6) College has purchased Ten laptops under UGC grant.

Human Resource Management

1) The college has good Human

	<p>Resource Management. 2) Each year as per the requirement, the faculty is recruited on the need basis. 3) Proper procedure is adopted for staff recruitment and selection, training, performance appraisal and Human Resource Development. 4) There is good performance appraisal system of teaching and non-teaching staff. 5) The college concentrates on efficient use of available Human Resources.</p>
Industry Interaction / Collaboration	<p>The college provides soft skill development and communication skills training to the students. The college organizes field tours to various industries to give exposure to students. Students get firsthand information of these industries and it gives a major boost to their self-confidence.</p>
Admission of Students	<p>Admission of students are made as per the university/Punjab Government norms. 1) Admission is done on merit basis in the courses where seats are limited. 2) Admissions notice is published in various leading newspapers before the commencement of Each Session. 3) Pamphlets and advertisement in the form of flex boards are displayed at prominent places of the area.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The information related to administration, finance and accounts, admission and examination generated through e-governance assists IQAC to plan the development programmes. The college has introduced Wi-Fi facility for the use of e-learning resources.</p>
Administration	<p>1) The administrative and accounts office is almost computerized. The clerical staff can access any information about the students by just clicking the mouse. 2) Online declaration of final examination result by the Panjab University on the University website: www.puchd.ac.in so that no student suffers in his/ her career mobility due to delay in declaration of results and issue of mark sheets. The examination department of the college takes care of students to inform/help them in case of any difficulty. 3) Information related to Fee, Notice related to holiday or any</p>

	other is communicated to students through SMS Service.
Finance and Accounts	1) Receiving of admission fees is completely online. 2) Salary of faculty members and other staff is transferred directly to their bank accounts. 3) The college is planning to start online admission process and online query window in the near future.
Student Admission and Support	1) Students registration returns and examination returns are sent online. 2) Notifications about last date of admission, fee deposition, different scholarships and datasheet are communicated to students through SMS. 3) E-mail ids and contact numbers of all members of Anti Ragging Committee and Internal complaints committee have been uploaded to the college website and students can communicate to the members through e-mail.
Examination	1) Students examination returns are sent online to Panjab University. 2) Internal Assessment is also sent online. 3) Examination forms are also filled online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration

programme				
Short Term Course	1	27/05/2017	02/06/2017	8
Refresher Course	1	05/01/2018	25/01/2018	8
General Orientation Course	1	Nil	Nil	80
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1) Medical leave 2) Maternity leave 3) Duty leaves to attend refresher course, orientation course FDPs etc. 4) PF and gratuity facility 5) AC staff rooms, water coolers.	1) Centrally AC office 2) Uniform for Fourth class staff	1) Tuition fee concession 2) Government Scholarships 3) Students Endowment Scheme, Award and Prizes.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal audit of the institution has been done by DAV College Managing Committee, New Delhi. All concern Institutions .i.e. Panjab University and State Govt conduct external audits for their entire satisfaction. CA of the college also conduct audit for the purpose.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Panjab University, Chandigarh	Yes	IQAC

Administrative	Yes	Finance Dept., Punjab Govt.	Yes	DAV Managing Committee and Chartered Accountant
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

So far, no formal parent teacher association has been organized. However at least one parent teacher meet is convened during each semester before the examination so as to intimate the parents about the performance of ward.

6.5.3 – Development programmes for support staff (at least three)

1) Winter and Summer uniform for each member to support staff 2) Fee concession to wards 3) ESIC and CPF facilities

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) In this academic session new Ad-on-courses were started to develop the various skills of the students. 2) The college also renovated its building and updated seminar hall by installing AC's, smartboards, projector and internet facility.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college is taking proactive steps to raise awareness about waste management and promote environmentally-friendly practices among students. The efforts to discourage the use of non-biodegradable materials like polythene bags, plastic waste, and disposable products are crucial for reducing the impact on the environment. The promotion of fabric handbags as an alternative to plastic bags is a positive step towards encouraging sustainable choices among students. By using fabric bags, students can significantly reduce the consumption of single-use plastic bags, which take a long time to degrade and often end up polluting

the environment. Managing e-waste is another important aspect of waste management. With the decreasing popularity of CDs and DVDs, the transition to pen drives as a storage medium helps in minimizing electronic waste. Proper disposal and recycling of electronic devices are essential to prevent harmful substances from contaminating the environment. The segregation of dry and moist waste on campus is an effective practice in waste management. This separation enables better handling and disposal of waste materials. Additionally, the collection and recycling of recyclable waste demonstrate the colleges commitment to sustainability and resource conservation. The emphasis on reducing the consumption of aerated beverages and junk food is not only beneficial for individual health but also contributes to waste reduction. By encouraging students to opt for healthier food options and limit their use of disposables, the college promotes a sustainable and eco-friendly campus environment. Overall, the colleges actions align with the goals of Swachh Bharat Abhiyan, the national cleanliness campaign in India. By implementing various waste management strategies and advocating for responsible waste disposal, the college plays an important role in creating awareness and fostering a cleaner and greener campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	100
Scribes for examination	No	0
Special skill development for differently abled students	Yes	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NIL	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	23/07/2017	Its commendable that the college has a well-defined code of conduct and rules for students

responsibilities.

Providing these guidelines in the college prospectus ensures that students are aware of the expected behavior and conduct themselves accordingly. The strict prohibition of ragging on campus is a crucial step towards creating a safe and inclusive learning environment. Ragging can have severe negative consequences on students well-being and mental health, and by explicitly forbidding it, the college sends a clear message that such behavior will not be tolerated. Regular education by teachers on students rights and obligations is valuable in fostering a culture of awareness and responsibility. By keeping students informed about their rights, they are empowered to protect themselves and seek assistance when needed. Similarly, educating students about their obligations helps in promoting discipline and ethical conduct within the college community. Encouraging students to actively participate in academic and extracurricular activities is beneficial for their overall development. Engaging in these activities not only enhances their knowledge and skills but also fosters teamwork, leadership, and a sense of belonging. By emphasizing constructive participation, the college promotes a positive and enriching environment for its students. By maintaining

a strong focus on discipline, respect, and ethical behavior, the college ensures that students understand and uphold the institutions values and reputation. These guidelines and educational initiatives contribute to a conducive learning environment where students can thrive academically and personally while upholding the colleges principles.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The prohibition of plastic and other non-biodegradable products is indeed a significant step in environmental conservation. By reducing the use of such materials, the college helps minimize plastic waste and its detrimental effects on ecosystems. This practice encourages sustainable alternatives and promotes a cleaner and healthier environment. 2. The adoption of e-vehicles and cycles as transportation options on campus is a commendable initiative. By utilizing these modes of transport, the college reduces reliance on petrol and other non-renewable energy resources. This not only helps conserve natural resources but also decreases the emission of hazardous pollutants, contributing to improved air quality and reduced carbon footprint. 3. Conducting a tree census and prioritizing tree plantation initiatives demonstrate the colleges commitment to green cover and biodiversity. Counting trees helps monitor the ecological impact and plan conservation efforts accordingly. Additionally, planting more fruit trees and maintaining water bowls for birds through the involvement of NSS volunteers promote a sustainable ecosystem and support local wildlife. 4. The organization of cleanliness drives as part of the Swachh Bharat Abhiyan initiative showcases the colleges dedication to maintaining cleanliness and hygiene. By engaging students and staff in these drives, the college actively contributes to the broader national campaign of creating a clean and litter-free environment. 5. Regular gardening activities and nurturing green leaf plants further enhance the colleges commitment to environmental stewardship. Gardening not only adds aesthetic value to the campus but also promotes a connection with nature. Growing and caring for plants help in purifying the air, conserving soil health, and fostering a sense of responsibility towards the environment. 6. The use of stainless steel and glass utensils in the college canteen is a sustainable choice that minimizes the reliance on disposable plastic or paper products. By opting for reusable utensils, the college reduces waste generation and promotes responsible consumption. 7. Installing bird baths on trees is a thoughtful initiative that supports the local bird population. By providing water sources, the college contributes to the well-being of birds and encourages biodiversity on campus. Such measures create a favorable habitat for birds and promote ecological balance. Overall, these practices and initiatives reflect the colleges commitment to environmental conservation, sustainability, and creating a campus environment

that prioritizes the well-being of both humans and nature.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

. The increased emphasis on placements and scholarships demonstrates the colleges commitment to providing students with opportunities for a successful career. By actively working towards placing students in reputable organizations, the college enhances their prospects in the job market. Assisting deserving students through institutional, government, and other scholarships also promotes equal access to education and supports students in their academic journey. 2. Encouraging carpooling and the use of e-vehicles among students and faculty members reflects the colleges commitment to sustainability and reducing carbon emissions. By promoting these eco-friendly transportation options, the college contributes to mitigating the negative environmental impact of individual commuting. The colleges reward system for students utilizing e-vehicles incentivizes sustainable transportation choices. 3. The focus on providing students with solid technical knowledge in their field of study is crucial for their academic and professional growth. By offering a rigorous curriculum and quality education, the college equips students with the necessary skills and expertise required in their respective fields. 4. Improving students programming abilities is vital in todays digital age. By prioritizing programming skills and offering relevant courses or workshops, the college prepares students for the demands of the job market. Strong programming skills can significantly enhance their employability and career prospects in fields such as software development, data analysis, and artificial intelligence. 5. Preparing students for aptitude tests and competitive examinations is essential for their future endeavors, especially in highly competitive industries. By offering coaching, guidance, and resources, the college equips students with the necessary knowledge and strategies to perform well in these assessments. This preparation helps increase their chances of securing employment or admission to higher education institutions. 6. Preparing students for various stages of the selection process, such as group discussions and one-on-one interviews, is valuable in enhancing their overall employability. By providing training, practice sessions, and constructive feedback, the college helps students develop their communication, interpersonal, and critical thinking skills. These abilities are crucial for excelling in interviews and other selection procedures. In summary, the colleges efforts to focus on placements and scholarships, promote sustainable transportation options, provide technical knowledge, improve programming abilities, and prepare students for aptitude tests and selection processes demonstrate its dedication to enhancing students career prospects, academic growth, and overall development.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.davwfzr.org/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institutions focus on delivering its vision through effective planning and strategy is commendable. Recognizing the issue of youth unemployment, the institution has responded by promoting skill-based education, which is in line with the growing demand for such an approach. By offering courses like BA, BCA, Bcom, and MA, the institution is equipping students, especially those from rural backgrounds and farming families, with the necessary skills for immediate

employment. This initiative is significant as it addresses the specific needs of the students and prepares them for the workforce. The institutions offering of a PG Diploma Course in PGDCA with hands-on computer instruction is a valuable opportunity for students to acquire practical skills in the field of computer education. This course can enhance their employability and provide them with a competitive edge in the job market. The institutions support in facilitating profitable placements for successful students through the Community College further reinforces its commitment to helping students achieve their career goals. Aside from academic pursuits, the institution places importance on instilling ethical principles and traditional values in its students. By organizing activities like Hawan Yajnas, Sanskrit Day celebrations, and Swami Dayanands birth anniversary, the institution creates a platform for students to connect with their cultural heritage and assimilate traditional tenets. This holistic approach to education aims to develop well-rounded individuals who not only excel academically but also understand the importance of ethics and cultural values. By providing education in remote parts of the border region and focusing on skill-based education, the institution contributes to bridging the educational divide and empowering students from diverse backgrounds. The institutions efforts align with its vision to create a breeding ground for students to pursue their interests and achieve success in life. Overall, the institutions initiatives in skill-based education, practical training, placement support, and inculcating ethical principles demonstrate its commitment to providing a well-rounded education and preparing students for a successful future.

Provide the weblink of the institution

<https://www.davwfzr.org/>

8.Future Plans of Actions for Next Academic Year

1) All the teaching departments would be encouraged to organize seminars, conferences and workshops to promote research in the college. 2) Further, they would be asked to apply for Major and Minor Research Projects to various agencies. 3) Faculty will be told to maximize the use of ICT for teaching and learning.